

# Danish Translator

Contributed by Team Scandi-jobs.com

We are looking for a Danish Translator in our Communications Department. It is a temporary position of 12 weeks for 20-40 hours per week. If you have the qualifications and the motivation to help us temporarily? Please contact us by sending your motivation letter and resume!

## Summary of Role

The translator is responsible for creative translation and cultural adaptation of the company's printed materials and written communications.

## Major Result areas (task & responsibilities):

- Creative translation of all the company's newly developed materials/communication from English to Danish.
- Have an in-depth knowledge of the company's business, keep track of the changes and proactively introduce revisions to the existing materials.
- Work closely with the Graphic Designer to create powerful, culturally acceptable, consistent set of sales tools and materials for the company's representatives and customer communication.
- Acquire extensive knowledge of company's policies and procedures, on the basis of which review promotional materials created by representatives for compliance.

## Required Skills (competencies):

- You have strong interpersonal and communications skills
- You are a team player
- You can work independently and to strict deadlines
- You are able to adapt and thrive within a multicultural business environment
- You are able to manage multiple complex tasks simultaneously

## Functional Prerequisites:

- Danish as a native language
- Minimum 1-2 years of translation experience
- Excellent writing skills in Danish
- Fluency in English (written and spoken)
- Experience with Trados is a plus
- Computer skills: Microsoft Office, basic knowledge of Internet technology